



MAINE TREATMENT & RECOVERY COURTS

Staff Orientation and Training Guide

Name: _____

Title: _____

Court: _____

Start Date: _____

Welcome to the Treatment & Recovery Court team. Ongoing training and education are vital to the development and maintenance of skills necessary to support competent, well-functioning TRC teams. In accordance with section 9.C of the *Maine Treatment & Recovery Court Policy and Procedures Manual*, team members are expected to complete an orientation process within 90-days of joining the teams. Team members are also expected to maintain competence by keeping up to date with research and best practice developments. Please follow the guide below to learn the foundational components of treatment & recovery courts.

First, notify the Coordinator (specialtydockets@court.maine.gov) that you have been assigned to the treatment court, and please provide your contact information (name, email, phone) and your start date. Contact the Coordinator with any questions or problems.

- ☐ Download and review the [Treatment Court Best Practice Standards](https://allrise.org/publications/standards/)
(<https://allrise.org/publications/standards/>)
- ☐ Complete trainings on the [ALL RISE E-Learning Center](https://allrise.talentlms.com/) (allrise.talentlms.com/)
 - ☐ *Best Practice Standards* - 6 modules; begin with [Multidisciplinary Team](#)
 - ☐ *Essential Elements* - 7 modules, plus 3 additional modules for the Veterans Treatment Court (Intro to VA, Military Culture, and Role of the Mentors)
- ☐ [Maine Treatment & Recovery Court Website](https://www.courts.maine.gov/courts/treatment/index.html)
(<https://www.courts.maine.gov/courts/treatment/index.html>)
Review the below manuals and treatment court types in Maine
- ☐ Download and review the [Maine TRC Policy & Procedure Manual](#)
- ☐ Download and review the **Maine Participant Handbooks:**
 - [Adult Drug TRC Participant Handbook](#)
 - [Veterans Treatment Court Handbook](#)

FAMILIARIZATION - become familiar with the following resources:

- ☐ [All Rise website](#) (formerly *National Association of Drug Court Professionals*): publications, resources, training, etc. You may sign up to receive announcements and trainings. All Rise is also comprised of the following:
 - ☐ [Treatment Court Institute](#) (research, training, and technical assistance)
 - Recommended training and publications:
 - [Targeting the Right Participants for Adult Drug Court](#)
 - [Behavior Modification 101 for Drug Courts: Incentives and Sanctions](#)
 - [Six Steps to Improve Outcomes for Adults with Co-Occurring Disorders](#)
- ☐ [Case Law](#) is an “up to date webliography” of legal cases relevant to treatment & recovery court operations
- ☐ [Center for Advancing Justice](#) (justice-system innovations and partnerships)
- ☐ [Justice For Vets](#) (resources for working with justice-involved veterans)
- ☐ [New England Association of Recovery Court Professionals \(NEARCP\)](#)
- ☐ [National Treatment Court Resource Center](#) (NTCRC) Website
 - NTCRC is your resource for all things “treatment court”
 - ☐ Watch the “*What are drug courts*” video (less than 2 minutes), and explore the site’s resources; you can sign up for NTCRC announcements
- ☐ [Treatment Courts Online](#)
 - Create Log-in account and explore the treatment court lessons:

NDCI Training Videos	Evidence-Based Practice	Role of Coordinator
Role of Defense Attorney	Role of the Prosecutor	Role of Treatment Provider
Role of Probation Officer	Moral Reconation Therapy	Cultural Competency
Building Capacity	Drug Use and Addiction	Procedural Fairness
Trauma Informed Care	Incentives & Sanctions	Maximizing Participant Interactions